



BANKURA ZILLA SARADAMANI MAHILA MAHAVIDYAPITH

(Govt. Sponsored)

NAAC Accredited (3rd Cycle) College

NUTANCHATI, BANKURA, WEST BENGAL (PIN-722101)

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Ref. No. SM/00/2026-27/01

Dated 02/09/2026

OFFICE ORDER

Constitution of Women's Cell

With a view to promoting gender equality, women's empowerment, safety, health, well-being, and awareness among students and employees, the **Women's Cell** of the College is hereby constituted with immediate effect.

The Committee shall comprise the following members:

Sl. No.	Name	Designation	Position
1	Dr. Mahuya Das	Principal	Chairperson
2	Dr. Priyanka Banerjee	Assistant Professor Department of Political Science	Convener
3	Dr. Abira Dutta Roy	Assistant Professor Department of Geography	Joint- Convener
4	Dr. Anurupa Mukhopadhyay	Associate Professor Department of Bengali	Member
5	Dr. Amrita Majumdar	Assistant Professor Department of Music	Member
6	Smt. Meghna Roy	Assistant Professor Department of English	Member
7	Smt. Tumtum Mukherjee	Assistant Professor Department of Bengali	Member
8	Dr. Sharmila Tamang	Assistant Professor Department of Economics	Member
9	Smt. Champa Rani Bagdi	Non-Teaching Staff	Member

Functions of the Women's Cell

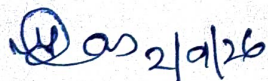
The Women's Cell shall:

1. Promote gender sensitization and awareness among students and employees.
2. Organize seminars, workshops, awareness programmes, counselling sessions, and outreach activities on women's rights, health, safety, legal literacy, and empowerment.
3. Encourage leadership, self-confidence, and capacity-building among women students.
4. Coordinate programmes on self-defence, mental health, nutrition, menstrual hygiene, and career development.
5. Provide guidance and support to women students and employees on issues affecting their welfare and refer complaints requiring statutory action to the **Internal Complaints Committee (ICC)** or other competent authority, as appropriate.
6. Collaborate with IQAC, NSS, NCC, Departments, Government agencies, NGOs, and other organizations for organizing relevant programmes.
7. Submit an annual report of its activities to the Principal.

The Women's Cell shall function in coordination with the **Internal Complaints Committee (ICC)** wherever necessary. However, **the Women's Cell shall not conduct inquiries into complaints of sexual harassment**, which shall be dealt with exclusively by the ICC in accordance with the applicable law.

This Office Order shall come into force with immediate effect and shall remain valid until further orders.

By Order



Principal

Bankura Zilla Saradamani Mahila Mahavidyapith

Copy to:

1. Members concerned.
2. IQAC Coordinator.
3. Office File.
4. College Website.
5. Notice Board.